



To: Members of the First Steps Study Committee  
From: Dr. Dan Wuori, Deputy Director  
Date: March 20, 2015

**RE: Summary of Documentation regarding State Office Technical Assistance to First Steps Local Partnerships**

In response to the committee's request for technical assistance (TA) data, please find the attached spreadsheet depicting *scheduled instances* of partnership TA provided between January 1<sup>st</sup> and December 31<sup>st</sup>, 2014.

The hours documented by SCFS staff include:

- On-site technical assistance (individually and multi-partnership),
- Webinars,
- Scheduled conference calls,
- Statewide professional development offerings, and
- Trainings specific to First Steps' programs and partnerships.

Please note that this partial, retrospective analysis does not include technical assistance provided by telephone or e-mail, each a significant source of ongoing communication and support.

First Steps documents nearly 10,000 combined clock hours of TA received (duration x local participants) during 2014. This ranges from a high of 646.5 hours received by Horry County First Steps to a low of 34 hours for Marion County First Steps, with 61% of local partnerships receiving more than 100 cumulative hours of TA during 2014.

Along with the work of individual technical assistance staff members, the South Carolina First Steps offered the following technical assistance opportunities to local partnerships during 2014:

- 10 Leadership Webinars
- 4 Statewide Conference Calls
- 3 Statewide Meetings/ Events
- 3 Trainings for Countdown to Kindergarten
- 9 Topic specific webinars
- 2 Finance specific webinars